

NOMINATIONS AND ELECTIONS POLICY

June 2023

APPOINTMENT AND COMPOSITION OF NOMINATING COMMITTEE

1. The Board of Directors shall appoint a Nominating Committee Chair.
2. The Committee Chair will recruit, from the DPC membership, a Nominations Committee.

DUTIES OF THE NOMINATING COMMITTEE

3. The Nominating Committee shall solicit candidates for election to the Board of Directors. The Chair shall solicit and discuss potential candidates with Committee members, considering the skill requirements needed to complement the current serving Board. Following discussions, a list of candidates will be drawn up and circulated. There will be no restrictions on the number of candidates the committee may propose.

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NOMINATING PROCEDURE

4. The Board shall appoint the Nominating Committee Chair not less than 120 days prior to the Annual Meeting.
5. Not less than 90 days before the Annual Meeting, the Chair shall form a Nominations Committee of at least 3, and not more than 6 individuals; including at least one representative from each of the Officials Committee, the Athletes Committee, and the Coaches Committee. Other representatives may be anyone including representatives from provincial sections but excluding any individual who will be standing for nomination at the upcoming Annual Meeting. Committee members must be approved by the Board.
6. The Nominating Committee, through the office of Diving Canada and as a Committee, shall communicate with the diving community to solicit expressions of interest not less than 75 days prior to the Annual Meeting.
7. The Nominating Committee shall discuss potential candidates during the period of 30 to 60 days prior to the Annual Meeting.
8. The Nominating Committee shall draft a slate of preferred candidates. This slate must be approved by the Board and then widely circulated, via the office of Diving Plongeon Canada, 30 days prior to the Annual Meeting. At the same time, the committee shall re-issue its call for additional nominations from the general membership and outline the nomination process outlined in point #9

below.

9. Each nomination
 - a) must be submitted in writing on the official nominating form to the Chair of the Nominations Committee,
 - b) must have the written consent of the nominee to serve if elected and,
 - c) must be signed by at least one (1) voting delegate representing a Member.
10. Nominations will not be accepted once ballots have begun being distributed at the Annual Meeting.

ELECTION OF DIRECTORS

11. In the event that there are more nominations than positions available, ballots will be circulated to voting members at the Annual Meeting.
12. Ballots shall be distributed to voting members according to the number of votes they are eligible to cast. Thus, if a Member carries 3 votes, that Member's delegate would receive 3 ballots.
13. In the event of a tie for the last available position(s), the voting members will re-vote for the tied position(s). The contest will only be between those tied for those position(s).
14. The Chair of the Nominating Committee will announce the result of the election or acclamation if the numbers nominated do not exceed the positions available.

REVIEW

Every 4 years or as required following by-law review.