

D. COMPETITIONS AND HOSTS

1. SELECTION OF COMPETITION HOST

- 1.1. The Summer Senior and Winter Senior National championships will be hosted, one in the east and one in the west.
- 1.2. The Junior Elite and Junior Development National championships will be hosted, one in the east and one in the west
 - 1.2.1. The Hosting rotation will be;

MB
ON
AB
QC
BC
Atlantic
SK

- 1.2.2. Hosting Assignments for the duration of this Rule Book

2018	2019	2020	2021
SK – WSN MB – Junior Elite ON – Junior Development AB – Declined (QC – SSN)	QC – Junior Elite BC – WSN Atlantic – SSN SK – Jr. Development	MB – WSN ON – Junior Elite AB – Junior Development QC – SSN	BC – Junior Elite Atlantic – WSN SK – SSN MB – Junior Development

- 1.3. Should a section be unable to take its turn in hosting one of the competitions noted in section 1.2.2, it shall so notify the DPC national office, in writing, a minimum of 12 months prior to the scheduled date of the competition. The DPC national office shall then call for bids, in writing, from clubs registered in all other provincial sections from that side of the country (east or west). The Selection Committee (chief operating officer, chief technical officer, officials development director, junior high performance director and director of events and communications) shall select a host from among the bids received in consultation with the DPC Technical Committee, and notify all provincial sections of the host club for the competition. Should less than twelve (12) months' notice be given that a section is unable to take its hosting turn, the chief operating officer will determine the means by which a new host will be chosen.

- 1.4. For any other competition (i.e.: Special Trials events or International competitions), DPC's policy "Diving Plongeon Canada Procedures for the Selection of Competition Hosts" shall apply to all calls for bids. In this case, DPC's national office may call for bids in writing, from all clubs registered in all provincial sections to host that competition. Bid deadlines and documents will be communicated to the membership. The bids will be reviewed by the Selection Committee and input requested from representatives of the coaches, athletes and officials. Final selection will be made by the Selection Committee. Should the Selection Committee have a specific desire to hold a competition in a specific location, a hosting group in that area shall be contacted.

2. HOST COMMITTEE RESPONSIBILITIES FOR NATIONAL COMPETITIONS

- 2.1. For more information concerning responsibilities of the Host Committee, please refer to the Event Contract and Hosting Guidelines.
- 2.2. In general, the Host Committee for a competition sanctioned by DPC shall be responsible for the organization, management and funding of the competition in accordance with the event contract and hosting guidelines, as provided by the national office.
- 2.3. The Host Committee shall organize appropriate press coverage, publicity, hospitality, social events, and other events that are conducive to a national competition. It is recommended that the Host Committee also attempt to secure reduced rates for the local travel, food and accommodation of competitors, coaches and officials.
- 2.4. It is recommended that a physician and a physiotherapist be readily available for all scheduled training and competition times. The hours of "on-deck" attendance shall be posted.
- 2.5. The Host Committee shall secure meeting rooms as needed and provide a whiteboard or equivalent with writing utensils. Audio-visual equipment shall be supplied if requested.
- 2.6. The Host Committee shall organize and pay for the facilities that are required for the functional operation of a national competition, including the diving facilities, a competition office, information office/area, meeting rooms, and provide a central information office during the training hours for the two (2) days prior to and throughout the competition.
- 2.7. The Host Committee shall provide information on the competition and training schedule, accommodation availability, vehicle rental and any other information deemed desirable for inclusion in the competition information/entry package to be sent out by the DPC national office.

- 2.7.1. These materials shall be submitted to the national office at least ninety (90) days prior to the scheduled first day of competition.
- 2.8. The Host Committee shall provide a high speed internet connection available on deck, protocol and pageantry items, warm-up music, ceremony music, the public address system, etc.
- 2.9. The minimum standards for all national championships scoring include a computerized system as designated by the national office and a manual backup system to be used in the event of a catastrophic failure of the electronic system. Diving Canada can opt to retain and pay for data handling partner that will work as part of the Host Organizing Committee.
- 2.10. The Host Committee shall provide bilingual announcements of dives.
- 2.11. The Host Committee shall provide and operate a dive number indicator board with a means to post height of platform.
- 2.12. It is required that a running scoreboard be used for each session .
- 2.13. The Host Committee shall prepare and submit to the DPC national office a report on the competition. It shall include a financial statement on the operations of the competition, no later than sixty (60) days following the last day of competition.
- 2.14. The results of each event (including preliminary sessions) shall be announced and posted as soon as possible after the completion of the event. These results shall include:
 - 2.14.1. Name of hosting club, name of competition, event in question, and date of competition.
 - 2.14.2. Name of club (abbreviation - a lexicon is to be attached), name of diver, rank of each diver, and points scored.
- 2.15. The following items shall be made available by the Host Committee to each club and official upon arrival:
 - 2.15.1. Revised schedule of practice time, events and meetings;
 - 2.15.2. Complete list of registered competitors for each event of the competition;
 - 2.15.3. Schedule of physiotherapy, and details concerning;
 - 2.15.4. Hospitality room, number, schedule;

2.15.5. Social event information, and details surrounding formal media conference;

3. NATIONAL OFFICE RESPONSIBILITIES FOR NATIONAL COMPETITION

- 3.1. For more information concerning responsibilities of the national office, please refer to the event contract and hosting guidelines.
- 3.2. The national office shall be responsible for the translation of the information.. The competition information/entry package shall be sent by the national office to all provincial sections, registered clubs, registered unattached divers and registered unattached coaches at least sixty (60) days prior to the scheduled first day of competition.
- 3.3. Within 3 days of the registration deadline, a complete list of registered competitors for each event of the competition will be forwarded to the Host Committee.
- 3.4. For all national championships and special trials events, DPC shall fund the travel, food and accommodation costs for selected officials.
- 3.5. DPC will provide the meet management software which is to be used for the competition and will provide training to the volunteers as necessary. DPC and its suppliers will provide live internet results and streaming video during the competition where possible.

4. CLUBS/INDIVIDUALS RESPONSIBILITIES

- 4.1. In general, the competitors, coaches and other club officials shall be responsible for their travel, food and accommodation costs.
- 4.2. Diver Eligibility - In order to compete in a DPC sanctioned competition, a diver must be registered with DPC (for that year) as a competitive diver, thirty (30) days prior to the first day of competition. Divers who register less than thirty (30) days prior to the first day of the DPC sanctioned competition will be assessed a late registration fee by DPC national office of \$150.00
- 4.3. Each club is responsible for checking that their athlete(s) have correctly entered the appropriate event at least twenty-four (24) hours prior to such event. Clubs are also responsible for checking the meet notice board for missing sheets, errors on sheets or changes made to sheets.

5. COMPETITION ENTRY PROCEDURES

5.1. For all national competitions (including all national trials), the following required information must be provided by each club on each diver registered with that club, or by each diver in the case of unattached divers:

- Name of club,
- Name of diver,
- Diver registration number,
- Name of coach for each diver,
- Gender of diver,
- Events in which each diver is to be entered,
- Calculation of fees payable,
- Proof of qualification if necessary (dive sheet or results of competition),
- Age group entered,
- Entry fees, and
- Signed code of conduct

5.2. NATIONAL ENTRIES WILL NOT BE ACCEPTED UNLESS PROPERLY COMPLETED

5.3. This information shall be provided through the online event registration system linked to Diving Canada's homepage. Please note that the proof of qualification may be required as part of the competition entry information, depending on the specific competition. Proof of qualification shall be a copy of the dive sheet, or a copy of the meet results.

5.4. ENTRY DEADLINE: The competition entries noted in section 5.1 shall be completed and submitted to the DPC national office, at least eight (8) days prior to the scheduled first day of competition.

5.4.1. To be complete and acceptable, the competition entries shall be accompanied by payment via credit card (VISA, MasterCard or Diners Club), by cheque to be made payable to Diving Plongeon Canada or by e-transfer, of the appropriate fees.

5.4.2. Should a competition entry be received in the national office after this date, or incomplete as noted in section 5.1, a late fee of \$150.00 shall be paid to DPC by the club (or diver in the case of an unattached diver) for each diver registration. This late fee is in addition to regular entry and registration fees.

5.5. The national competitions (Winter and Summer Senior Nationals, and Junior Elite and Junior Development Nationals or national trials) are restricted to DPC registered competitors.

- 5.6. Divers who are not Canadian citizens but are residing in Canada and registered with DPC are eligible to compete in DPC sanctioned competitions, as long as they have been a resident in Canada for at least ninety (90) days. If a diver's registration status is in doubt, the diver must show proof that registration has been applied for in the proper time frame and appropriate fees paid before he/she will be permitted to compete. Refer to FINA Rules GR 2 through GR 4 for membership information.
- 5.7. Clubs or individuals requesting entry considerations for athletes into a DPC national championship/trials based upon "exceptional circumstances" must apply in writing to the DPC national office by the entry deadline of the competition in question.
- 5.8. Entry fees for national events will be refunded to requesting clubs in the following instances:
 - 5.8.1. If a pre-registered athlete does not travel to the competition
 - 5.8.2. If a pre-registered athlete is unable to compete in an event due to an on-site injury/illness. In this instance, the athlete or club shall provide DPC national office with a doctor's certificate confirming the injury.
- 5.9. Requests for refunds will be for entry fees only and must be sent to DPC national office in written form within thirty (30) days of the competition (registration fees are non-refundable).

6. ENTRY FEES – SENIOR NATIONALS AND JUNIOR NATIONALS

- 6.1. Entries to these Junior and Senior Nationals shall be completed and submitted to the national office as specified.
- 6.2. ENTRY FEES – SENIOR

Registration Fee per Diver	\$75.00
Entry Fee per Event per Diver	\$75.00
Entry Fee per Synchro Team	\$75.00
- 6.3. ENTRY FEES – JUNIOR

Registration Fee per Diver	\$75.00
Entry Fee per Event	\$75.00
Entry Fee per Synchro Team	\$75.00

Entry fees are subject to change.