



## JOB POSTING

### Position: Assistant Coach

Pacific Coast Diving/Boardworks (PCD/Boardworks) is a springboard and platform diving club operating out of Saanich commonwealth Place in Victoria, British Columbia, Canada. PCD/Boardworks offers a variety of diving programs for all ages, levels and abilities, with a focus on high performance, elite training and competitive opportunities for our members.

Pacific Coast Diving/Boardworks is currently looking for a suitable candidate to fill an Assistant Coach position with our organization that brings specific coaching and administrative skills for participants at entry level programming through to a High Performance level.

#### ROLES & RESPONSIBILITIES

- Work with Boardworks Head Coach and Assistant coach to provide coaching to our High Performance competitive program participants
- Be responsible for providing planning and coaching to a dedicated Provincial and National level training group throughout the competitive season
- Provide fill-in coaching to the National and International level training groups as required during staff absences
- Attend provincial and national level competitions throughout the season as required
- Attend Provincial and National level training camps as required
- Work with the Assistant Coach to oversee and enhance the High Performance entry level developmental programs including developing a strategic plan to increase participation, enrich the current training plans and provide staff training and mentorship to instructors
- Assist with Boardworks talent-ID program, including testing, athlete selection and programming
- Provide administrative assistance as required by General Manager including responding to inquiries, communicating with membership and assistance with organizing events and competitions
- Responsible for overseeing the repair and maintenance of all diving equipment and liaising with Saanich Commonwealth Place staff regarding specific equipment repair and maintenance
- Accountable to Boardworks Head Coach and Pacific Coast Diving Board of Directors

## QUALIFICATIONS

- A strong background in diving coaching including 5+ years of previous experience working in a high performance diving training and coaching environment preferably at a national or international level
- Diving Plongeon Canada/NCCP certified at a *Competition Development* level
- Post-secondary educational background in coaching, physical performance or other sport-related area
- Strong communications skills with the ability to effectively communicate to all levels of membership
- Knowledge of diving equipment repair and maintenance

## SALARY

Starting at \$50,000/ year but negotiable based upon experience.

## EXPRESSION OF INTEREST

Expressions of interest, including resume/CV can be submitted by e-mail to [boardworksinfo@shaw.ca](mailto:boardworksinfo@shaw.ca)