

## COVID-19 Vaccination Policy – Event Attendance & Participation

January 2022

### POLICY

1. DIVING PLONGEON CANADA (the “**Organization**”) is committed to taking every reasonable precaution in the circumstances for the protection of the health and safety of its employees, athletes, and other stakeholders from the hazard of COVID-19. This Policy is intended to encourage, support, and maximize COVID-19 Vaccination rates and safety at the Organization as one of the critical preventative and control measures for the hazard of COVID-19. The Organization is also committed to compliance with all applicable public and occupational health and safety, human rights, privacy, and other laws in the development and implementation of this Policy.

### SCOPE AND APPLICABILITY

2. This Policy applies to all attendees of events organized or hosted by the Organization, including but not limited to athletes, volunteers, and other participants.

### DEFINITIONS

“**COVID-19**” is the infectious disease caused by SARS-CoV-2.

“**Organization Activities**” means all activities related to the Organization’s operations, whether conducted on or off Organization Premises, including events and travel.

“**Organization Premises**” includes, but is not restricted to, all land, property, structures, installations, vehicles, or equipment owned, leased, rented, operated, used, or otherwise controlled by the Organization for the purpose of conducting Organization Activities. It does not include a Participant’s personal residence.

“**Participants**” includes all athletes, support staff, parents, guardians, volunteers, suppliers or contractors of goods and services and any attendees that attend or represent Diving Plongeon Canada at Organization Activities.

“**Proof of Vaccination**” refers to government issued documentation demonstrating that an individual has been Fully Vaccinated along with government issued photo identification that matches the individual.

“**Vaccine(s)**” refers to preparations that are administered (as by injection) to stimulate the body’s immune response against COVID-19. The full list of approved Vaccines is available on Health Canada’s website <https://www.canada.ca/en/health-canada/services/drugs-health-products/covid19-industry/drugs-vaccines-treatments/vaccines.html>

“**Vaccination**” refers to the administration of a Vaccine(s) to protect individuals from COVID-19. It may include the administration of one or more doses of Vaccine.

“**Fully Vaccinated**” refers to an individual who has received:

- The full series of a COVID-19 vaccine authorized by Health Canada, or any combination of such vaccines,
  - One or two doses of a COVID-19 vaccine not authorized by Health Canada, followed by one dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
  - Three doses of a COVID-19 vaccine not authorized by Health Canada;
- AND
- Their final dose of the COVID-19 vaccine at least 14 days ago.

## VACCINATION

3. Health Canada, the federal and provincial governments, the Public Health Agency of Canada, regional public health authorities, the Canadian Medical Association have all endorsed voluntary COVID-19 Vaccination for all adults who may safely receive a Vaccine.

**4. The Organization requires that all Participants provide proof of being Fully Vaccinated prior to entering the Organization Premises or participating in Organization Activities.**

5. Participants who are not Fully Vaccinated or do not provide adequate Proof of Vaccination may be barred from entry or use of Organization Premises and participation in Organization Activities unless an Accommodation has been permitted as per the requirements in Section 6.

## CONTINUED APPLICATION OF HEALTH AND SAFETY MEASURES

6. Nothing in this Policy relieves Participants, even those who are Fully Vaccinated, from their obligation to comply with applicable health and safety measures required or recommended by the provincial public health authorities and related Organization policies in effect to reduce the spread of COVID-19.

7. Furthermore, when travelling to other countries, Participants are required to follow the laws, recommended guidelines and protocols issued by local government, while out of country. At minimum, when Participants are travelling to other countries with or on behalf of the Organization, the Participants are required to comply with applicable health and safety measures required or recommended by Canadian provincial public health authorities and related Organization policies in effect to reduce the spread of COVID-19.

## ACCOMMODATION

### **a) Accommodation for Participants Who Cannot Be Vaccinated**

The Organization is committed to an environment free from discrimination and harassment in accordance with applicable human rights laws. The Organization may accommodate Participants who qualify based on one or more legally recognized medical exemptions or protected grounds of discrimination in the applicable human rights laws, from the strict application of this Policy.

Participants seeking accommodation are required by law to self-identify the specific legally recognized medical exemptions or prohibited grounds of discrimination they believe Vaccination would infringe and also to participate in the accommodation process, including, but not limited to, providing information to establish the existence of a medical exemption or protected ground of discrimination, related restrictions and possible methods of accommodation. To discuss possible exemptions and related accommodation under this Policy, eligible Participants should contact the Organization's Chief Operating Officer.

### **b) Responsibility for Approved Accommodations**

Participants seeking accommodation must obtain and present written approval from the Organization's Chief Operating Officer prior to entering any Organization Premises or participating in any Organization Activities.

If an Accommodation has been approved for individuals who are not Fully Vaccinated to participate in an Organized Activity, any costs associated with meeting such accommodations (such as screening or testing) shall be personally borne by the individual that is not Vaccinated.

## PRIVACY

### a) **Short Term Participants**

Short-term participation or attendance includes spectators to Organization Activities and visitors that do not regularly attend Organization Premises or are not required to attend at Organization Premises for the purpose of engaging in Organization Activities.

Vaccination status information for Participants that only enter Organization Premises or take part in Organization Activities on a short-term basis will not be collected or stored after Proof of Vaccination has been verified.

### b) **Regular Participants and Participants that travel with the Organization**

#### *The Purposes of the Collection, Use and Disclosure of Vaccination Status Information*

For regular Participants and Participants that travel with or on behalf of the Organization, Vaccination status will be collected, and may be used and disclosed pursuant to the terms of this Policy, the Organization's Privacy Policy, the *Personal Information Protection and Electronic Documents Act* ("**PIPEDA**") and other applicable provincial privacy legislation, where it exists. Vaccination status information will only be collected, used, and disclosed as required for the reasonable purpose of:

1. taking all reasonable precautions during the pandemic to ensure the health and safety of all Participants in the Organization through appropriate health and safety planning based on Vaccination status;
2. limited disclosure, where necessary, to international federations or organizations running competitions or events or when determined to be necessary by the Organization; and
3. administering this Policy.

The Organization also reserves the right to disclose Vaccination status information to partners for the purposes of facilitating Organization Activities and will provide advance notice to the relevant Participant before so doing.

The collection, use or disclosure of this information will be based on the following terms:

1. Participants are to disclose their Vaccination status to the Organization on a proactive and ongoing basis or otherwise as directed in accordance with this Policy and may be asked to execute their written consent in the form appended as Schedule "A" to this Policy;

2. Participants who have completed a consent form will be asked to provide a copy of their certificate of Vaccination or other appropriate government issued alternative documentation so that the Organization can confirm their Vaccination status. Only the Vaccination status of the Participant will be recorded by the Organization;
3. The Organization will keep the Participants' Vaccination status confidential in accordance with PIPEDA and applicable privacy and health laws. Specifically, this information will only be shared and accessed on a need-to-know basis, solely for the purposes outlined above, or to comply with a legal order to disclose the information;
4. The information will be securely stored and maintained by the Organization in a separate file; and
5. This information will only be retained for the duration of the Participant's relationship with the Organization and will be destroyed thereafter. Subject to official guidance on the outcome of the COVID-19 pandemic, it may be destroyed earlier, in which case a general notification will be communicated.

## RESPONSIBILITIES

8. All levels of management of the Organization are responsible for the administration of this Policy in accordance with applicable law.
9. Participants are responsible for compliance with this Policy and shall comply with all applicable COVID-19 legal obligations in doing so, including with respect to public health measures such as physical distancing, wearing a mask, and staying home if they are sick.

## AMENDMENTS AND REVIEW

The Organization will review this policy and update it as required and as reasonable in the evolving nature of the pandemic, Vaccine availability and government and public health authority direction.



## Schedule "A"

### Express Consent Form for Regular Participants and Travelling Participants – COVID-19 Vaccination Information

This document is an express consent for the collection, use, and disclosure of COVID-19 Vaccination status. By signing this Consent, you are giving permission for the Organization to collect, use, and disclose your personal information as described above for the following purposes:

- to take all reasonable precautions for the health and safety of employees, contractors, coaches, athletes, support staff, parents, guardians, and volunteers in the Organization;
- to make decisions regarding athletic participation, particularly where Participants must directly interact with employees, contractors, coaches, athletes, support staff, parents, guardians, volunteers and others;
- to provide limited disclosure to international federations or organizations running competitions or events, or when reasonably required to facilitate the Organization's Activities; and
- for administering the Organization's COVID-19 Vaccination Policy – Event Attendance & Participation.

Personal information will be kept in a separate file and appropriate safeguards will be taken. It will be accessed only on a need-to-know basis, solely for the purposes outlined above, or to comply with a legal order to disclose the information.

Your information is being collected, used, and disclosed pursuant to the Organization's COVID-19 Vaccination Policy and its Privacy Policy. The information will only be retained for the duration necessary.

#### **Express consent**

I hereby agree and consent to the Organization's collection, use, and disclosure of my COVID-19 vaccination status information for the purposes of this Policy as described above.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_