

**JOB TITLE:**

ASSISTANT COACH – REGINA DIVING CLUB

**Reporting Structure:**

Reports to the Head Coach & Board of Directors

**Term:**

Full time, contract position (1 year)

**Location:**

Regina, Saskatchewan, Canada

**Position Overview:**

As the Assistant Coach of the Regina Diving Club, you are a motivated, energetic and passionate coach who will provide leadership to all divers and coaching staff. You are a builder and collaborator and keen to work effectively across the provincial and national diving systems. You are a strong communicator and understand how to get the very best out of people. You build confidence in others and enjoy working with children and youth of all ages. You want to help build our club and lead our divers to reach their full potential.

**Duties and Responsibilities:**

- Coach competitive divers from all ages and abilities
- Help identify, with regularity, those recreational divers that are deemed talented and suitable for competitive advancement
- Ensure safety procedure are maintained and if accidents occur, ensure proper procedures, reporting and follow up are completed and communicated
- Assist coaching staff in the planning, implementation and evaluation of the Recreational and Competitive programs
- Develop and implement 12 month learning plans for group divers and communicate it to the divers and parents at the outset of each season
- Conduct follow up communication with each diver and parents to report on progress
- Prepare fitness plans for competitive divers as applicable
- Help facilitate dive camps and alternative training outside of regular training as required (camps, alternative training during pool closures etc.)
- Help maintain appropriate coaching capacity at all program levels
- Actively participate in Club Team meetings
- Identify and register divers for all appropriate meets
- Prepare dive lists for all competitive divers for each dive meet. Divers/Coach will be responsible for inputting their dive sheets when applicable.
- Attend all RDC hosted meets for the duration of the competition.
- During a RDC hosted meet, assist with meet set-up, management, and takedown as required.

**Qualifications:**

- Certified “Competition Introduction” or equivalent (NCCP)
- Relevant diving and/or coaching experience at a national level
- Ability to speak, read and write in English
- Police Record Check and vulnerable sector check

**Salary:**

From \$40,000.00 per year

**How to apply:**

Applicants should include anticipated start date and the names and contact information for at least two references. Please send detailed resume and cover letter, via e mail to:

[Laura@reginadiving.ca](mailto:Laura@reginadiving.ca)

[Amohr9@yahoo.com](mailto:Amohr9@yahoo.com)

**Application Deadline:**

Applications will be accepted until the position is filled. Only those candidates short listed for interviews will be contacted.

**Address:**

Regina Diving Club  
Lawson Aquatic Centre  
1717 Elphinstone Street  
Regina, SK  
S4T 3N2